



# First-Time Home Buyers Program



## 1. APPLICANT INFORMATION

### Primary Applicant:

DATE OF BIRTH

\_\_\_\_\_  
First Name Initial Surname Day / Month / Year

\_\_\_\_\_  
Street Address City Province Postal Code

\_\_\_\_\_  
Mailing address if different than above (R.R. #, Box#, etc.)

\_\_\_\_\_  
Primary Phone Work Phone Mobile Phone

\_\_\_\_\_  
Email Address Add to MN-S email list? ☐ YES ☐ NO

Marital Status: ☐ Single ☐ Married ☐ Common Law ☐ Separated ☐ Divorced ☐ Widowed ☐ Other

Métis Status (**Please check one**): ☐ Métis Citizenship Card ☐ Métis Citizenship Application submitted awaiting confirmation

Gender: ☐ Male ☐ Female

\_\_\_\_\_  
Secondary Contact # - Name: Primary Phone  
(OTHER THAN THOSE LISTED ON THIS APPLICATION)

### CO-APPLICANT (IF ANY):

DATE OF BIRTH

\_\_\_\_\_  
First Name Initial Surname Day / Month / Year

\_\_\_\_\_  
Street Address City Province Postal Code

\_\_\_\_\_  
Mailing address if different than above (R.R. #, Box#, etc.)

\_\_\_\_\_  
Primary Phone Work Phone Mobile Phone

\_\_\_\_\_  
Email Address Add to MN-S email list? ☐ YES ☐ NO

Marital Status: ☐ Single ☐ Married ☐ Common Law ☐ Separated ☐ Divorced ☐ Widowed ☐ Other

Métis Status (**Please check one**): ☐ Métis Citizenship Card ☐ Métis Citizenship Application - submitted awaiting confirmation

Gender: ☐ Male ☐ Female



## 2. HOUSEHOLD COMPOSITION, EXCLUDING APPLICANT(S)

Name	DOB DD/MM/YYYY	Male/Female	Relationship to Applicant (Daughter, son, partner, spouse etc.)	For each household member, please check the appropriate column.	
				Métis	Non-Indigenous
1.					
2.					
3.					
4.					

Do all of the people listed live with you full time? ☐ Yes ☐ No

If no, provide the name of the person(s) & number of days per week they live with you. \_\_\_\_\_

Name	# of Days/Week	Reason for not living with you full time
1.		
2.		

## 3. COMBINED GROSS HOUSEHOLD INCOME & NET WORTH

What is your combined Gross Household Income

\$

**Please submit the following proof of income (copies) with this request:** Two years CRA Notice of Assessment and Notice of Reassessment (if applicable). Note: Copies of income tax returns may be required, two years T4 slip(s), and two current pay stubs from source(s) of income.

For **self-employed applicants**, Two years CRA Notice of Assessments and/or Accountant Prepared Financial Statements/Statement of Business Activities will be required.

For this application, self-employment income will be reduced by all deductions allowed by the Canada Revenue Agency, except for the following:

1. Capital Cost allowances for the depreciation of assets;
2. Rent paid by the individual, where the individual operates the business from their residence;
3. Childcare expenses.



Assets		Value	Liabilities		Balance Owning	Monthly Payment
Cash on hand			Student loan			
Cash in the bank			Line of credit			
RRSP & savings			Bank overdraft			
Auto & truck			Bank loan			
Model / year			Credit cards (itemize)			
Model /year			Credit cards (itemize)			
Investments			Credit cards (itemize)			
Recreation vehicles			<b>TOTAL LIABILITIES</b>	<b>\$</b>	<b>\$</b>	
Other assets			<b>TOTAL NET WORTH</b> (Assets minus Liabilities)	<b>\$</b>	<b>\$</b>	
<b>TOTAL ASSETS</b>		<b>\$</b>				

Please identify which if any of the following Program Priorities apply (**Check all that apply**):

- Briefly explain:

[illegible]



5. OTHER CONCERNS

Will homeownership address any of the following needs or concerns? (Check all that apply):

- ☐ Overcrowding    ☐ Health and Safety    ☐ Accessibility need    ☐ Family reunification

Briefly explain:

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6. PRESENT ACCOMMODATIONS

At present, do you:

- ☐ Rent or    ☐ Live with parents or a family member    ☐ Other, explain

If you are a current tenant, please provide name and phone number of landlord or the Social Housing provider:

Name:	Primary Phone:
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Amount of monthly rent (if any) \$ \_\_\_\_\_ Are utilities included? ☐ Yes    ☐ No

Have you or any other applicant ever owned a home, or have ownership in any home or any other real estate including cottages or undeveloped land?

- ☐ Yes    ☐ No

If yes, provide reason(s) below

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## 7. ADDITIONAL INFORMATION

Have you signed an Agreement or Offer of Purchase and/or Sale? ☐ Yes ☐ No

\*If you require MN-S First-Time Home Buyers funds for a home purchase, please do not make an offer on a home unless you have received written confirmation that your MN-S First-Time Home Buyers Application has been approved.

Do you have a Lawyer?

☐ Yes ☐ No

If Yes, Contact Info: \_\_\_\_\_

Do you have a Realtor?

☐ Yes ☐ No

If Yes, Contact Info: \_\_\_\_\_

Name of your Financial Institution & Contact Information:

Name: \_\_\_\_\_ Branch: \_\_\_\_\_ Contact Info: \_\_\_\_\_

## 8. EMPLOYMENT HISTORY

Please indicate applicant and co-applicant employer(s) name, address and/or other sources of income.  
If Length of Employment is less than one year please list previous Employer as well.

Applicant Name	Employer Name	Employer Address	Length of Employment
1.			
2.			
3.			
4.			

## 9. RESIDENCE HISTORY

Please provide your residence history (addresses) for the last three (3) Years:

Period of residency (DD/MM/YYYY) to (DD/MM/YYYY)

1.	
2.	
3.	



## 10. HOW DID YOU HEAR ABOUT THE MN-S FIRST-TIME HOME BUYERS PROGRAM?

Please choose all that apply:

- ☐ MN-S Social media      ☐ MN-S Website      ☐ MN-S Local      ☐ SMEDCO
- ☐ MN-S Regional Office      ☐ Information Session      ☐ MN-S Affiliate
- ☐ Word of Mouth      ☐ Other \_\_\_\_\_

## 11. MN-S FIRST-TIME HOME BUYERS PROGRAM TERMS

*SaskMetis Economic Development Corporation, the administrator for the FTHBP will enter into a forgivable loan agreement (FLA) with each successful Métis applicant prior to advancing funds and will ensure that the terms of the FLA include a covenant by the Métis applicant to repay all or part of the advanced funds to SMEDCO if the terms of the FTHBP are not fulfilled ie. The property ceases to be the applicant's primary residence or the Métis applicant obtains their Bill C-31 First Nation Status under the Indian Act within ten (10) years following the date of possession. **This forgivable loan agreement will be registered as a Mortgage against the title to your home property until such time as our commitment under the FTHBP and FLA has been fulfilled. The mortgage represents the security & commitment to the FTHBP in the event of a default in the mortgage or terms of the FLA.***

*If successful, funds will be advanced to the solicitor acting for the purchaser to be held in trust pending completion of the sale. No funds will be advanced to any other party. The funds advanced are subject to the trust condition that the funds will be returned to SMEDCO if the transaction is not completed for any reason. If funds are returned to SMEDCO and the applicant wants to re-apply for the funding, the applicant must re-submit their application and meet the eligibility requirements.*

*All applicants who give personal information to SMEDCO shall be required to consent to the release of that information to the MN-S in order to comply with the Personal Information Protection and Electronic Documents Act (PIPEDA) and Freedom of Information and Protection of Privacy Act (FIPPA). The information provided on this application will be used for the purpose of determining eligibility and potential successful selection for the MN-S FTHBP Assisted Homeownership program.*



# First-Time Home Buyers Program



The undersigned consents to the release of information in this application form and the attached documents if required by law. Any questions regarding the collection or release of this information should be directed to:

## First-Time Home Buyers Program

C/O SaskMetis Economic Development Corporation  
237 Robin Crescent,  
Saskatoon SK, S7L 6M8

Local: 306 477-4350  
Fax: 306 373-2512  
Email: FTHBP@smedco.ca

\*Please be advised that completion and submission of the MN-S First-Time Home Buyers Program Application Form does not guarantee application approval.

## 12. APPLICANT DECLARATION

The undersigned hereby understands, agrees, and declares that:

- The information provided on this request will be used for the purpose of determining preliminary eligibility for the MN-S First-Time Home Buyers Program (FTHBP)
- A final written confirmation of eligibility for program funding will be issued after all other program requirements are met and prior to any forgivable loan agreement being signed;

I/we consent to the sharing of my/our information with SMEDCO or MN-S strategic partners.

I/we, certify that the information provided in this application is true, complete and accurate to the best of my/our knowledge. I/we acknowledge that knowingly making a false or fraudulent application shall be considered sufficient cause for refusal of this application for the MN-S First-Time Home Buyers Program. I/we understand the terms and conditions for compliance re at the sole discretion of the Métis Nation Saskatchewan and/or the Program Administrator, SaskMetis Economic Development Corporation (SMEDCO). Furthermore it is understood and I/we are agreeable to SMEDCO conducting a full credit investigation including pulling an Equifax/Credit Bureau Report on us. I/we have read, understand and agree to the programs terms and conditions.

Before submitting this application, the signature(s) MUST be witnessed & dated using the space provided below :

Primary Applicant Name (required) (please print)

Primary Applicant Signature

Date

Co-Applicant Name (if applicable) (please print)

Co-Applicant Signature

Date

Witness Name (required) (please print)

Witness Signature

Date

Submit Applications to:

## First-Time Home Buyers Program

C/O SaskMetis Economic Development Corporation  
237 Robin Crescent,  
Saskatoon SK, S7L 6M8

Local: 306 477-4350  
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