



SASKMETIS ECONOMIC  
DEVELOPMENT CORPORATION  
*Serving Métis Business Since 1987*

# SASKMÉTIS ECONOMIC DEVELOPMENT CORP

## APPLICATION FOR BUSINESS ASSISTANCE

237 Robin Crescent, Saskatoon SK, S7L 6M8

Phone: 306-477-4350 Fax: 306-373-2512 E-mail [smedco@smedco.ca](mailto:smedco@smedco.ca) Web [smedco.ca](http://smedco.ca)

Name of Applicant: (First, Middle, Last)						
Trade Name of Business:						
Your Business is: <input type="checkbox"/> A Proprietorship <input type="checkbox"/> A Partnership <input type="checkbox"/> A Corporation					Business Phone No:	
Application Purpose: <input type="checkbox"/> Start New Business <input type="checkbox"/> Acquire an Existing Business <input type="checkbox"/> Expand a Business					Cell Phone No:	
Type of Business:					Fax No:	
E-Mail Address:						
Mailing Address:			City/Town		Postal Code	
Amount Being Applied For: \$		Reason You Are Applying For This Loan:				
<b>BELOW PLEASE INDICATE WHAT YOUR PROJECT COSTS WILL BE AND THE AMOUNT OF FINANCING REQUIRED</b>						
<b>PROJECT COSTS:</b>				<b>FINANCING:</b>		
Land and Buildings	\$			Cash Equity (10%)	\$	
Machinery & Equipment				SMEDCO		
Vehicles				Métis Assistance Program (MAP)		
Leasehold Improvements				Other (Specify)		
Working Capital						
Other (specify)						
Administration Fee (1% of Loan Request-Min. \$50.00)						
<b>TOTAL</b>	<b>\$</b>		<b>=</b>	<b>TOTAL</b>	<b>\$</b>	
Names of Owners of the Business:		Position Held:		% Owned		MN-S Citizenship No.
(Attach copy of MN-S Citizenship Card to Application Form)						
Name of Your Business' Bank:						
Branch Address & Phone Number:						
Existing Limit on Operating Line of Credit: \$						
<b>OUTLINE EXISTING BUSINESS LOANS:</b>						
Name of Lender	Original Amount \$	Due Date	Present Amount Due \$	Interest Rate %	Repayment Terms	Security Given
Name of Lender	Original Amount \$	Due Date	Present Amount Due \$	Interest Rate %	Repayment Terms	Security Given

## **ADMINISTRATION FEE:**

The Corporation will be charging an administration fee 1% of the approved loan to cover the initial expense for preparation and registration of all loan and security documentation.

## **CREDIT INFORMATION:**

The Applicant hereby grants the SaskMétis Economic Development Corporation the authority to conduct credit checks, inquiries and property searches from other agencies and sources it deems necessary to reach a decision on this application or necessary to administer the loan, and consents to the disclosure at any time of any credit information about the applicant to any credit reporting agency or to anyone with whom the applicant has financial relations.

## **DECLARATION:**

The statements and information herein and those attached which form part of this application are for the express purpose of obtaining financial assistance from the SaskMétis Economic Development Corporation and are to the best of my/our knowledge and belief, true and correct.

The Applicant hereby declares that none of the principals, corporate directors or guarantors are undischarged bankrupts or have any bankruptcy proceedings in existence with respect to themselves or companies which they operate.

The Applicant hereby further declares that he/she is not associated with SMEDCO (that is an officer or director, or spouse or child of an officer or director).

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Company (Please Print)

Corporate Seal (if applicable)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Guarantor or Co-Applicant

### **The following items must accompany your Application Form:**

- (1) Personal Financial Statement for each owner or participant of the Business and any Guarantors.**
- (2) A copy of your Citizenship Card from the Métis Nation – Saskatchewan (or) A Métis declaration form confirming your current Métis status and eligibility to apply to SMEDCO for financing. Each Director of a Corporation must provide these as well.**
- (3) List of corporate directors and signing authorities.**



# SASKMÉTIS ECONOMIC DEVELOPMENT CORP.

## PERSONAL FINANCIAL STATEMENT

SASKMETIS ECONOMIC DEVELOPMENT CORPORATION  
*Serving Métis Business Since 1987*

237 Robin Crescent, Saskatoon SK, S7L 6M8  
 Phone: 306-477-4350 Fax: 306-373-2512 E-mail [smedco@smedco.ca](mailto:smedco@smedco.ca) Web [smedco.ca](http://smedco.ca)

<b>YOUR PERSONAL FINANCIAL STATEMENT</b>			
Name		Date of Birth (MM/DD/YR)	Social Insurance Number
Mailing Address		City	Postal Code
Home Phone	Residence	How long at address?	
Cell Phone	<input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Other	Years	Months
Occupation	Currently employed by	How long with employer?	
Employer's Phone	<input type="checkbox"/> Married <input type="checkbox"/> Not Married <input type="checkbox"/> Separated	Years	Months
	<input type="checkbox"/> Common-Law	Number of dependents	
Your principal financial institution & address:			

**FINANCIAL INFORMATION** AS AT \_\_\_\_\_, 20\_\_\_\_

MONTH DAY YEAR

ASSETS		LIABILITIES		
List and describe all assets		List credit cards, open lines of credit, and other liabilities (including alimony and child support)		
	VALUE		BALANCE OWING	MONTHLY PAYMENT
TOTAL CHEQUING	\$	BANK LOANS	\$	\$
TOTAL SAVINGS		MORTGAGES ON REAL ESTATE OWNED		
ACCOUNTS/NOTES RECEIVABLE		MONTHLY RENT PAYMENT		
STOCKS, BONDS, or SHARES		CREDIT CARDS (Please itemize)		
AUTOMOBILES		OTHER OBLIGATIONS (Please itemize)		
Make Year		TOTAL MONTHLY PAYMENTS		\$
Make Year		TOTAL LIABILITIES (B)	\$	
REAL ESTATE		NET WORTH (A - B)	\$	
RETIREMENT ACCOUNTS		<b>SUNDRY PERSONAL OBLIGATIONS</b>		
OTHER ASSETS (Household Goods, etc.)		Please provide details below if you answer Yes to the following question:		
TOTAL ASSETS (A)	\$	Are you providing your personal support for obligations not listed above (i.e. co-signer, endorser, guarantor, child support)? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>INCOME SOURCES</b>		Details of any of the above		
Income from alimony, child support or separate maintenance does not have to be stated unless you want it considered.				
YOUR GROSS MONTHLY SALARY	\$			
SPOUSE GROSS MONTHLY SALARY				
NET MONTHLY RENTAL INCOME				
OTHER INCOME (Please itemize)				
TOTAL	\$			

<b>PERSONAL DATA ON YOUR SPOUSE</b>		(Under the Laws of Canada or the Provinces your spouse may have a legal interest or obligation arising from your business dealings and may also have an interest in your personal assets). If your spouse is a co-applicant or guarantor, they must complete a separate Personal Financial Statement.	
Spouse's Name			
Spouse currently employed by	How long with present employer	Spouse's Occupation	
	Years Months		
Date of Birth (MM/DD/YR)	Social Insurance Number		

<b>IMPORTANT INFORMATION</b>				Please provide details if you answer Yes to any of the following questions			
Are you a Residential School or Day School Survivor? Yes No		Have you ever had an asset repossessed? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you have any current collections against you? <input type="checkbox"/> Yes <input type="checkbox"/> No		Have you ever declared Bankruptcy or filed a Consumer Proposal?	
Has anyone in your family been a Residential School or Day School Survivor? Yes No		Date:		Date:			
If so, who (e.g., mother, grandfather, etc.)?		Are you Discharged / Fully Performed?		Date:			
		<input type="checkbox"/> n/a <input type="checkbox"/> Yes <input type="checkbox"/> No					
Is any litigation or proceeding involving either the applicant or guarantor now in course or pending before any court, government board, tribunal or agency?		Do you raise farm animals or livestock? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you owe any taxes prior to the current year? (Includes Personal, Property or Business) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Please provide details:							
Are you a Director or Shareholder of ANY Corporation? If so, please list:							
Have you received a previous grant? <input type="checkbox"/> Yes <input type="checkbox"/> No							

<b>PERSONAL REFERENCES (NAMES AND ADDRESSES OF 2 RELATIVES NOT LIVING WITH APPLICANT PLUS 2 NON-RELATIVES )</b>				
NAME	ADDRESS	PHONE NO. or CELL PHONE	RELATIONSHIP	EMPLOYMENT
1)				
2)				
1)				
2)				

The undersigned declares that the statements made herein are for the purpose of obtaining business financing and are to the best of their knowledge true and correct. The applicant grants to SaskMétis Economic Development Corporation the authority to do any credit checks, inquiries and property searches from other agencies and sources it deems necessary to reach a decision on this application or necessary to administer the loan, and consents to the disclosure at any time of any credit information about the applicant to any credit reporting agency or to anyone with whom the applicant has financial relations.

Date \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of SPOUSE or Co-Applicant

## **Application Checklist**

- Application Form
  - All areas filled out (if applicable)
  - Dated and signed by all applicants
- Personal Financial Statement
  - All areas filled out (if applicable)
  - Dated and signed
  - A separate form for each applicant

Copy of Driver's License (in colour if possible)

Proof of Metis Citizenship

- Copy of Metis Citizenship Card OR
- Copy of letter from the Metis Nation - Saskatchewan Registry, stating that the process has been initiated

- Proof of Equity
- Resume (Trade Tickets, Certifications)
- Historical Financial Statements for previous 3 years if an existing business
- Historical Financial Statements for previous 3 years if purchasing an existing business
- Certification of Incorporation & Articles of Incorporation (if applicable)

Copy of Corporate Profile (if applicable)

Partnership Agreement (if applicable)